

Annual VFC Training

These are the required annual education for Primary and Backup coordinators.

Immunization and Vaccine Web Based Training

- **WB4501:** Vaccines for Children
- **WB4500:** Storage and Handling
- **WB4470:** Janssen COVID-19 Vaccine (Johnson & Johnson)
- **WB4464:** Moderna COVID-19 Vaccine
- **WB4461:** Pfizer-BioNTech (COMIRNATY) COVID-19 Vaccine

CHIL-e:

Follow this link to complete CHIL-e training: [Child Health Immunization Learning e-course \(CHIL-e\)](#)

Sign into your account at [TCEOLS Profile Creation](#). After signing in, you will be able to view your previous training. If the training modules have not been completed in the previous 12 months, you will need to re-accomplish them. If you do not have an account, you will need to create one. CHIL-e training does not require an account. Simply follow the link to the training to receive your certificate.

The following page contains comprehensive information on the VFC training.

Vaccine for Children - Information Sheet (4/2022)

Your first point of contact for any issues related to the storage and handling of VFC vaccine is your NM VFC Regional Program Immunization (IZ) Team located at the Santa Fe Public Health Office. Contact information can be found at the bottom of this page.

1. You will find all Vaccine for Children (VFC) **information, forms and instructions** at the New Mexico Department of Health *Immunization website*: <https://www.nmhealth.org/about/phd/idb/imp/vfc/provider/> Always download and print the most recent forms directly from the website. Updates are made often, and the program only accepts the most updated forms. You may also go through NMSIIS for VFC forms: https://nmsiis.health.state.nm.us/webiznet_nm/Login.aspx.
2. What you need to know: **CDC Schedules, Vaccine Information Sheets and Vaccine Adverse Event Reporting System (VAERS)** at <http://www.cdc.gov/vaccines/hcp/vis/index.html> ...subscribe to get email updates to the *MMWR series* and more.
3. **Required Training: You Call the Shots-Vaccines for Children Program-2022** the primary and back-up coordinators are to send completion yearly. This is an informative web module by the CDC, plus you get CNE/CEU credits for completing. **Modules required annually:**
 - a. **Vaccines for Children** <https://www2a.cdc.gov/nip/isd/ycts/mod1/courses/sh/ce.asp> and
 - b. **Storage and Handling** <https://www2a.cdc.gov/nip/isd/ycts/mod1/courses/vfc/ce.asp> **Please submit your certificates of completion to us by fax when finished.** Optional refresher for those who have not administered a vaccine to a patient within the last year: Vaccine Administration <https://www2.cdc.gov/vaccines/ed/vaxadmin/va/ce.asp>
4. **Required Training: CHILI in-person or online CHIL-E Training Required Annually for Primary and Back Up Coordinators.** CHIL-E Training (with CE credits)- this is for RNs and LPNs: <https://protect-us.mimecast.com/s/VGlzCkxkBMZu142YxTvqVJH?domain=easy-lms.com> CHIL-E Training (without CE credits)- this is for everyone else: <https://protect-us.mimecast.com/s/yfTdCwpALYFGzDBYFVKCtQ?domain=easy-lms.com> If completing your training online for the first time, you are required schedule an appointment with Scarlett to complete your VFC New Employee training and when offered in your county the face-to-face CHILI. Call for in-person CHILI training dates.
5. **NMSIIS training-** Training available online: <https://www.easy-lms.com/nmsiis-basic-skills-course/course-24510> - Once you successfully pass (80%+) the NMSIIS Basic skills exam you will receive an email containing your completion certificate, as well as the links to the agreement documents. That email will also have instructions and the email address you will need to return your documents to. Please ensure you have included your VFC or ORG # on your user agreement form and the level of system access being requested. For problems with NMSIIS training contact the help desk (833) 882-6454
6. The 14th Edition of the **“Pink Book”** is online at: <https://www.cdc.gov/vaccines/pubs/pinkbook/> Available to **View or Print by Chapters.**
7. **Print Copy Required on site:** CDC Vaccine Storage and Handling **Toolkit: Updated September 2021 with COVID-19 Information:** <https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf>
8. **Required:** 1. DATA LOGGER VFC-400 Video Training Guides: <http://www.vfcdataloggers.com/VFC400-video-guide> Control Solutions contact (503) 410-5996.
9. It is required that **all** new VFC employees read your site's **Routine Vaccine Management and Emergency Vaccine Management Plans**. These documents must be kept up-to-date and completed annually.

Each VFC site must have both a VFC Coordinator and Back-up Coordinator. When contact information at your site changes you must complete the following ASAP – Access CLINIC TOOLS in NMSIIS and UPDATE STAFF LIST- All NMSIIS and CHILI Training MUST BE COMPLETE for staff change to be accepted. You may have to contact the NMSIIS Help Desk for access to CLINIC TOOLS at (833)882-6454.

Also available and recommended: <http://eziz.org/eziz-training/>. This is California's VFC program training website-

All the videos are great. Watch as many or as few as you think you need.

Call your NE Region for questions IZ Nurse: (vacant) (505) 476-2622 / Health Educator: Scarlett Swanson (505)476-2643 IZ Clerks: Stephanie Salazar (505) 476-2631, Renee Encinias (505)476-2619